



## Meeting Minutes

### Murdoch Kendo Club INC

#### Committee meeting

<b>Date:</b>	23/12/2022
<b>Time:</b>	1900
<b>Place:</b>	Discord

<b>Attendees:</b>	Mitch F, Cate, Dimitrios, Sam
<b>Apologies:</b>	Connor

**Item****Description**

<b>1</b>	<b>Declaration of interests</b>		
	<b>Who</b>	<b>Conflict of interest disclosed</b>	<b>Note</b>
	Nil		
<b>2</b>	<b>Review of actions from previous meeting</b>		
	<b>Action/resolution</b>	<b>Who</b>	<b>Status</b>
	Opening of a new bank account to be used by the incorporated entity	Chairperson, Deputy Chairperson, Treasurer	In progress. Options provided.
<b>3</b>	<b>Acceptance of minutes of previous meeting</b>		
	Proposed resolution: That the minutes of the AGM meeting held on 05/10/2022 be accepted.		
	<b>Moved: Mitch</b>	<b>Seconded: Cate</b>	
	<b>Passed</b>		



<b>4</b>	<b>Acceptance of new members</b>	
	Nill	
	<b>Moved:</b>	<b>Seconded:</b>
	<b>Passed/Not passed</b>	

<b>5</b>	<b>General business</b>	
	<ul style="list-style-type: none"><li>- Send email to inform people of the anti-doping requirements and have them send through course completion if they require to be compliant (Dimitrios)</li><li>- Next beginners course aiming for round start of semester one. Need to determine people able to run the beginners' course.</li><li>- Investigate if cheap shinai can be include in course price (Sam)</li><li>- Options for new bank account. (Dimitrios)</li><li>- Treasure, Chairperson and deputy Chairperson to attend bank to open account</li><li>- Business PayPal needs to be set up (Dimitrios)</li><li>- Discussion around the use of a photographer for promotional material.<ul style="list-style-type: none"><li>o Create somewhere this can be discussed (Dimitrios)</li></ul></li><li>- New committee members need to be onboarded into the various systems used. (Dimitrios)</li></ul>	

<b>6</b>	<b>Next meeting</b>
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7	<b>Time:</b>	7pm AWST
	<b>Date:</b>	06/01/2023
	<b>Place:</b>	Discord
	<b>Meeting close</b>	

<b>Minute taker:</b>	Dimitrios Karikis
<b>Signed:</b>	<i>D. Karikis</i>
<b>Date:</b>	23/12/2022